

GEMBA WALK REPORT

Observed Emotion (non-verbal)	Body Language
<input type="checkbox"/> Review metrics and charts <input type="checkbox"/> Review standard work <input type="checkbox"/> Review 5S activities <input type="checkbox"/> Review safety of area and process <input type="checkbox"/> Challenge process	Date: Area: Mentor: Process Owner:
Defects:	Transportation:
Over processing:	Inventory:
Waiting:	Motion:
Non-Value-added Processing:	Employee Knowledge:
Energy & Environment:	Other:
Improvements and Action (continue on back)	